



# **PRE-QUALIFICATION DOCUMENT (PQD)**

**OUTSOURCING OF SOLID WASTE MANAGEMENT  
SERVICES (ALONG WITH AVAILABLE RESOURCES)  
FOR  
KHANEWAL DISTRICT**

**LOT#1 Tehsil Kabirwala**

**LOT#2 Tehsil Jahanian**

**LOT#3 Tehsil Mian Channu**

**FOR A CONTRACT PERIOD OF 4 YEARS EXTENDABLE TO ANOTHER 2 YEARS**

**MULTAN WASTE MANGEMENT COMPANY  
(MWMC)  
PROC# 04**





## MULTAN WASTE MANAGEMENT COMPANY PREQUALIFICATION NOTICE



**OUTSOURCING OF SOLID WASTE MANAGEMENT SERVICES (ALONG WITH AVAILABLE RESOURCES) FOR KHANEWAL DISTT.**

**(FOR A CONTRACT PERIOD OF 4 YEARS EXTENDABLE TO ANOTHER 2 YEARS)**

Multan Waste Management Company (MWMC), established under Section 42 of Companies Act, 2017 (previously known as Companies Ordinance 1984), ) intends to invite applications from eligible (as per the criteria laid down in Pre-Qualification document) and experienced Individuals/Firms/Companies/Joint Ventures for Pre-Qualification of "Establishment of Integrated Solid Waste Management System, which includes but not limited to waste collection, transportation and disposal" as subjected above through National Competitive bidding process as envisaged in PPRA Rules, 2014 (Rule 16/17) as amended from time to time.

Pre-Qualification Document (PQD) is being made immediately available on and after advertisement of publication date. Interested firms/companies/individual may download the signed and stamped PQD from the MWMC website([www.mwmc.com.pk](http://www.mwmc.com.pk)) & PPRA website([www.pprapunjab.gov.pk](http://www.pprapunjab.gov.pk)) free of cost as per PPRA Rules 2014.

S. No	Description
01	Kabirwala Tehsil ( Rural and Urban Area)
02	Jahanian Tehsil ( Rural and Urban Area)
03	Mian Channu Tehsil ( Rural and Urban Area)

A pre meeting prior to PQD submission closing date shall be held on **8<sup>th</sup> Oct, 2024 at 1100 hours** in the office of MWMC at the given address mention below.

Applications for Pre-Qualification in original (signed and stamped) must be delivered in sealed envelopes by hand or through registered mail to the address given below up to **19<sup>th</sup> Oct, 2024 at 12: 30 hours** and be clearly marked the subject given above. Applications will be opened on the same day at **01: 00 hours** in the presence of the Committee and prospective applicants or their representatives who choose to be present. However, in case of a public holiday, the bid submission and opening will be carried out on the next working day on same time.

### Manager Procurement & Contracts

Multan Waste Management Company (MWMC),

Property No.275/RB, Ward No.X-EX, Shams Abad Colony, Near Chungi No,09/Water Filtration Plant, Multan.

Tel: 061-9330175

Email: [info.procurement@mwmc.com.pk](mailto:info.procurement@mwmc.com.pk)



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# DISCLAIMER

1. This Prequalification Documents is being provided to the prospecting applicant for preparation and submission of applications for prequalification for the procurement of services detailed in section V to carry out the Assignment for **OUTSOURCING OF SOLID WASTE MANAGEMENT SERVICES (ALONG WITH AVAILABLE RESOURCES) FOR KHANEWAL DISTT.**
2. Any Application for Prequalification submitted by any of the prospective applicants shall be construed based on the understanding that the Applicant has done a complete and careful examination of this Prequalification Documents and has independently verified all the information received from the Multan Waste Management Company (including from its employees, personnel, agents, consultants, advisors and applicants etc.).



# DEFINITIONS

## APPLICANT

The applicant means any individual, AOP, sole proprietor ,firm, company, joint venture or association, public or private entity or a Consortium, that is eligible and Technically/Financially capable to undertake the Assignment as per the requirements of this Prequalification Documents.

## ASSIGNMENT

Means the works to be undertaken and services to be provided by the Applicant for “OUTSOURCING OF SOLID WASTE MANAGEMENT SERVICES (ALONG WITH AVAILABLE RESOURCES) FOR KHANEWAL DISTRICT.

## JOINT VENTURE

Where the Applicant is comprised of a group of firms/companies/service providers who have submitted an application for prequalification as per the requirements of this Prequalification Documents; all members, if awarded the contract, shall individually sign and be jointly and severally liable for the entire Assignment and such as association may be known as a **Joint Venture** for submission of the application for prequalification.

## LEAD MEMBER

If the Applicant is a Consortium/JV then one of the entities of such Consortium/JV shall be designated as the Lead Member in the Application for Prequalification to perform a lead role who has been duly appointed by all Consortium/JV to submit and sign on their behalf all documents required.

## POWER OF ATTORNEY

In case of JV the Power of Attorney to be provided by the Applicant in the form appended as Schedule 5 to this Prequalification Documents.

## DUE DATE

The application for prequalification shall be submitted by the Applicant on or before **Oct 19, 2024 at 1130 Hours**



# PREQUALIFICATION PROCEDURES

## SECTION I. INSTRUCTIONS TO APPLICANTS

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3. Eligible Applicants
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# SECTION I. INSTRUCTIONS TO APPLICANTS

## A. GENERAL

1. **Scope of Application**
  - 1.1 In connection with the Invitation for Prequalification, the MWMC herein after called client, issues these Prequalification Documents to applicants interested for their prequalification for supplies precisely provided in scope of services.
2. **Fraud and Corruption**
  - 2.1 State Laws of Pakistan requires that Client (MWMC) as well as Applicants, Applicants, Suppliers and Applicants must observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this, the Client defines the terms and provisions explicitly in the following paras.
3. **Eligible Applicants**
  - 3.1 An Applicant shall be a private, public or government owned legal entity or any combination of them in the form of association(s) including with the formal intent (as evidenced by a letter of intent) to enter into an agreement or under an existing agreement. In the case of a consortium/Joint Venture, unless otherwise specified in the **PDS** (i) all parties shall be jointly and severally liable, and (ii) the consortium shall nominate a Lead Party/Member appointed through a Power of Attorney (Template is appended as **Schedule 5** to this Prequalification Documents) executed by all Consortium/Joint Venture Members who shall have the authority to conduct all business for and on behalf of any and all the partners of the consortium/Joint Venture during the prequalification and bidding process and, in the event the consortium/Joint Venture is awarded the Contract, during contract execution. If the Applicants are a Consortium/Joint Venture each firm of the Consortium (including the Lead Member) shall furnish a Power of Attorney authorizing an authorized representative of the Lead Member on their behalf. Power of Attorney to be printed on stamp paper (Rs. 100) signed.
    - i. Correspondence shall only be routed through the Lead Member.
    - ii. One Member of the Consortium/Joint Venture in terms of rule 36-A of rules ibid shall submit only one Application for Prequalification and if one member submits more than one Application, client shall have the authority to reject all such Applications summarily.
  - 3.2 The eligibility criteria shall apply to all the Applicants, including the parties constituting the Applicant i.e., its proposed partners for any part of the Contract including related Services/Supplies.
  - 3.3 Applicants shall not have a conflict of interest. Applicants shall be required to disclose any situation of actual or potential conflict that impact their capacity to serve the best interest of the Client, or that may reasonably be perceived having such effect. Failure to disclose said situations may



lead to disqualification of the applicants, Bid, or eventual termination of the Contract.

- 3.4 The application should contain the information required for each member (percentage share in consortium, role, etc) of the Consortium/Joint Venture.
  - 3.5 Members of the Consortium/Joint Venture shall enter into a Memorandum of Understanding (MOU) and duly notarize for the purpose of making the Qualification for Application and submitting a PQ application.
  - 3.6 Applicant may be disqualified if it is determined by the Client, at any stage of the Pre-Qualification/Procurement process, that the Applicant will be unable to fulfill the requirements of the Project or has failed to continue to satisfy the Eligibility Criteria. **Clarifications** in term of Rule 33 of ibid Rules may be sought from Applicants at any time and must so be provided within the timeframe as stipulated by the Client.
  - 3.7 An applicant who has been barred or disqualified by any Government/Department/Agency/Authority in Pakistan shall not be eligible to participate in the Pre-Qualification and subsequent procurement process, either individually or Jointly as member of a Consortium/Joint Venture. **Applicant will submit an affidavit to this effect.** (Template Attached)
  - 3.8 If the Government of Pakistan prohibits commercial relations with any country, any Applicants of such countries/dealing with such countries are ineligible to apply.
4. **Changes in Consortium / JV Composition**
- 4.1 **Once an applicant has been prequalified, change in JV/Consortium shall not be allowed and in case of departure of any member of the JV/Consortium from the JV/Consortium shall made the entire JV/Consortium disqualified.**

## B. CONTENTS OF THE PREQUALIFICATION DOCUMENTS

5. **Sections of Prequalification Document**
- 5.1 The documents for the prequalification of Applicants(hereinafter referred to as "*Prequalification Documents*") consists of Parts 1 and 2 which comprise all the Sections indicated below, and should be read in conjunction with any Addendum/corrigendum issued.
    - ⇒ PART 1 PREQUALIFICATION PROCEDURES
      - Section I. Instructions to Applicants (ITA)
      - Section II. Prequalification Data Sheet (PDS)
      - Section III. Qualification Criteria and Requirements
      - Section IV. Application Forms
    - ⇒ PART 2 SERVICE REQUIREMENTS
      - Section V. Scope of Supplies
  - 5.2 The Client accepts no responsibility for the completeness of the Prequalification Documents and its addenda unless they were obtained directly from the Client.
  - 5.3 The Applicant is required to go through all Instructions, Forms, and Terms & Conditions mentioned in the





- Prequalification Documents and to furnish all information or documentation required their in.
6. **Clarification of Prequalification Document** 6.1 Any clarification required either by the client or applicant can be sought during the Pre-Qualification process prior to its finalization as per PPRA rules 2014 as amended from time to time.
7. **Amendment of Prequalification Document** 7.1 Amendment through addendum/corrigendum can be affected in the Pre-Qualification document as deem appropriate by the Client prior to completion of the Pre-Qualification process.

## C. PREPARATION OF APPLICATIONS

8. **Cost of Applications** 8.1 The Applicant shall bear all costs associated with the preparation and submission of its application. The Client will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the prequalification process.
9. **Language of Application** 9.1 The application as well as all correspondence and documents relating to the prequalification must be in English.
10. **Documents Comprising the Application** 10.1 The application shall comprise of the following:  
a) Application Submission Form, in accordance with ITA 11;  
b) Documentary evidence establishing the Applicant's eligibility, in accordance with ITA 12;  
c) Documentary evidence establishing the Applicant's qualifications, in accordance with ITA 13; and  
d) Any other document required as specified in the **PDS**.
11. **Application Submission Form** 11.1 The Applicant shall prepare an **Application Submission Sheet** using the form provided in Section IV, Application Forms. This form must be completed without any alteration/change in the format.
12. **Documents Establishing the Eligibility of the Applicant** 12.1 To establish its eligibility in accordance with ITA 3, the Applicant shall complete the eligibility declarations in the Application Submission Form and Schedules, included in Section IV, Application Forms.
13. **Documents Establishing the Qualifications of the Applicant** 13.1 To establish its qualifications to perform the contract(s) effectively and efficiently in accordance with the subsequent contract requirements, the Applicant shall provide the information requested in the corresponding Information Sheets included in Section IV, **Application Forms**.
14. **Signing of the Application and Number of Copies** 14.1 The Applicant shall prepare the documents comprising the application as prescribed in ITA 10 and clearly mark it **"APPLICATION FOR OUTSOURCING OF SOLID WASTE MANAGEMENT SERVICES (ALONG WITH AVAILABLE RESOURCES) FOR KHANEWAL DIST.** ".



The application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Applicant.

## D. SUBMISSION OF APPLICATIONS

15. **Sealing and Identification of Application**
- 15.1 The Application shall be sealed in an envelope that shall:
- Bear the name and address of the Applicant;
  - Be addressed to the Client, in accordance with ITA 16.1; and
  - Bear the Name of the Service applied for & specific identification (Case & Service No.) of this prequalification process indicated in the **Invitation for Prequalification** in accordance with ITA 1.1;
- 15.2 The Client will accept no responsibility for non-processing of any envelope that was not identified as required.
16. **Deadline for Submission of Application**
- 16.1 Applicants may submit their applications by hand when so specified in the **PDS**.
- 16.2 Applications submitted by either facsimile transmission, telex or e-mail **will not be considered for evaluation** and short listing.
- 16.3 The applicant cannot modify, substitute its application after submission. Withdrawal of application/request is allowed on submission of written verifiable application received by the Client before the **Due Date** and **Time of the opening** of Applications for Prequalification. After due date no such request shall be entertained or considered.
- 16.4 No application shall be modified or substituted or withdrawn by the applicant after the **Due Date** and **Time of the opening** of Applications for Prequalification.
17. **Late Application**
- 17.1 Any application sent after the deadline for submission of applications as prescribed in PDS will not be entertained by the Client.
18. **Opening of Application**
- 18.1 The Client would open the applications for prequalification on the **given date & time of opening** as indicated as mention in the PDS, for the purpose of evaluation
- 18.2 The Client shall prepare a record of the opening of applications that shall include, as minimum, the name and contact information of the Applicants.

## E. Procedures for Evaluation of Applications

19. **Confidentiality**
- 19.1 Information relating to the result of application and status of applicants for prequalification in terms of Rule 17 of Rules ibid, shall not be disclosed to Applicants or any other persons not officially concerned with such process.
- 19.2 From the deadline for submission of applications to the time of notification the results of the prequalification in accordance with ITA 25, any Applicant that wishes to contact the Client on any matter related to the prequalification process, may do so but only in writing.



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|---|--|
| 20. <b>Clarification of Applications</b>  | 20.1 To assist in the evaluation of applications, the Client may, at its discretion, ask any Applicant for a clarification of its application as per Punjab Procurement Rules, 2014 as amended from time to time which shall be submitted within a stated reasonable period of time. Any request for clarification and all clarifications shall be in writing. |
|   | 20.2 If an Applicant does not provide clarifications of the information requested by the given <b>date</b> and <b>time</b> set in the Client's request for clarification, its application may be rejected.   |
| 21. <b>Responsiveness of Applications</b> | 21.1 The Client may reject any application, which is not responsive to the requirements of the prequalification document.  |

## F. Evaluation of Applications and Prequalification of Applicants

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|--|---|
| 22. <b>Evaluation of Applications</b>                      | 22.1 The Client shall only use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements to evaluate the qualifications of the Applicants. The use of other proposed methods, criteria, or requirements shall not be permitted.  |
| 23. <b>Client's Right to Accept or Reject Applications</b> | 23.1 The Client reserves the right to accept or reject all applications and to annul the prequalification process at any time, without incurring any liability to the Applicants as per Punjab Procurement Rules, 2014 as amended from time to time.  |
| 24. <b>Prequalification of Applicants</b>                  | 24.1 All Applicants and their applications which have fully met the requirements of the specified threshold will, to the exclusion of all others, shall stand prequalified by the Client.   |
| 25. <b>Notification of Prequalification</b>                | 25.1 Once the Client has completed the evaluation of the applications it shall promptly inform the applicants who has applied for the Pre-Qualification about the status of their Pre-Qualification Application.  |
| 26. <b>Bid Security</b>                                    | 26.1 All the Pre-Qualified applicants shall be required to submit bid security and performance guarantee when so asked and required while participating in the subsequent bidding process as per the required threshold, and the applicants shall be bound to provide the demanded bid security and subsequent performance guarantee in the form and amount specified in the Bidding Documents. |
| 27. <b>Redressal of Grievances</b>                         | 27.1 As per rule 67 of PPRA rules 2014 (as amended time to time)  |
| 28. <b>Arbitration</b>                                     | 28.1 Resolution of any dispute will be made as per the Arbitration Act 1940 or any other local law as referred and agreed by the both the parties to the contract.  |
| 29. <b>Governing Law</b>                                   | 29.1 The process will be governed under the Punjab Procurement Rules, 2014 as amended from time to time and instructions issued by PPRA.  |
| 30. <b>Correctness of Information</b>                      | 30.1 The applicant on prescribed form provided in schedule 5 shall furnish the certificate that Information furnished in  |



the proposal/application by the applicant is true & correct and nothing has been concealed or tampered. In case of furnishing false information / documents by any applicant and maneuvering the Pre-Qualification will result into rejection of the application and disqualification of the applicant/firm. The Client in terms of Rule 19&20 of rules ibid reserve the right to disqualify and declare him/it in illegible.



## SECTION II. PREQUALIFICATION DATA SHEET (PDS)

### A. GENERAL

The Client is: MWMC, Government of the Punjab,  
Project Title: OUTSOURCING OF SOLID WASTE  
MANAGEMENT SERVICES (ALONG WITH AVAILABLE  
RESOURCES) FOR KHANEWAL DISTT.  
(Rural And Urban Area)

ITA 3.1 (i) Joint Venture/Consortium is allowed.

### B. CONTENTS OF THE PREQUALIFICATION DOCUMENT

ITA 6.1 For clarification purposes, the Client's address is:

**Manager Procurement & Contracts**  
**Multan Waste Management Company (MWMC),**  
**Property No.275/RB, Ward No.X-EX, Shams Abad Colony, Near**  
**Chungi No,09/Water Filtration Plant, Multan.**  
**Tel:061-9330175 Email: info.procurement@mwmc.com.pk**

### C. PREPARATION OF APPLICATIONS

ITA 9.1 The Application for Prequalification and all related correspondence and documents should be written in the English language.

ITA 10.1 (d) The Applicant shall submit with its application, the following documents required in the Evaluation Criteria and other Terms & Conditions of these Prequalification Documents. Documentary proofs for the Eligibility requirements / Pre-requisites and the Evaluation Criteria must be submitted by the applicants along with 01 copies signed in original.

#### Documents Check List

Serial #	Description / Document Name	Yes / NO
<b>Eligibility Requirements / Pre-Requisites/ Evaluation Criteria</b>		
01	Registration Certificate with relevant authority	
02	NTN Certificate	
03	Registration with Sales Tax Authorities PRA (If Applicable)	
04	Undertaking of Correctness of Information(Schedule 5)	
05	Undertaking of Not blacklisted (Schedule 6)	
06	Audited Accounts/Bank Statements/Tax Returns for last 02 Years	
07	Financial Capability (Schedule 7)	
08	Experience (Schedule 01)	
09	Personnel (HR) Capability (Schedule 03)	



## D. SUBMISSION OF APPLICATIONS

### ITA 16.1

Applicants shall not have the option of submitting their applications electronically.

For **application submission purposes only**, the Client's address is:

**Manager Procurement & Contracts**

*Multan Waste Management Company (MWMC),*

*Property No.275/RB, Ward No.X-EX, Shams Abad Colony, Near Chungi*

*No,09/Water Filtration Plant, Multan.*

*Tel:061-9330175 Email: info.procurement@mwwmc.com.pk*

The deadline for submission of Pre-Qualification application is on or before **Oct 19, 2024** by **1130 HRS** at the address mentioned above. The applications received till the stipulated date & time shall be opened publicly on the same day at **1200 HRS** in the presence of the applicants or their authorized representatives who choose to attend.

### ITA 17.1

Late applications will not be entertained.

Pre-Proposal meeting will be held on **Oct 08 2024** at **1100 Hours** in the Conference Room of MWMC.



# SECTION III. SCOPE OF SERVICES

## INTRODUCTION

Khanewal (Punjabi, Urdu: خانپوال) is a city and the capital of Khanewal District in Punjab, Pakistan. It is the 36th largest city of Pakistan by population. The district contains four tehsils which are as follows:

1. Khanewal Tehsil
2. Mian Channu Tehsil
3. Kabirwala Tehsil
4. Jahanian Tehsil

- The successful bidder will furnish 10% performance security at contract signing
- The successful bidder will also maintain bank deposit(liquid cash) as security deposit equivalent to three months cash flow required for running the operations during the entire duration of contract.

## SCOPE OF SERVICES

### SCOPE OF SERVICES (URBAN)

The scope of work include waste collection, transportation, road sweeping, road washing and disposal. The scope includes door to door collection, transfer station waste management and landfill disposal. For better Waste Management System, the service provider will be bound to create a mechanism for Door to Door collection, Secondary collection, Manual & Mechanical sweeping of roads & streets along with the safe disposal of waste.

- 1) All types of waste collection, transportation and dumping.
  - a) **Door to Door Mechanized Waste Collection (Urban Residential Waste)** on daily basis as per schedule in morning shift in limited areas as decided mutually
  - b) **Door to Door Waste Collection (Commercial Waste)** on daily once a day basis as per schedule in limited areas as decided mutually.
  - c) **Open Heaps Collection (daily) / Open Plot Clearance on daily or** as per schedule decided.
  - d) **Container Based Collection** waste from the door-to-door collection, residential and commercial areas which will be collected in containers of standard size and will be lifted with the help of machinery (compactors)
  - e) **Road Sweeping (Mechanical sweeping** of main roads, medians, lower dividers, underpasses, bridges, markets, bus stands special occasions. Highways, walkways etc



- f) **Manual sweeping** of all Streets, Roads, Avenues, Highways, Footpaths, Medians, Markets / Marakiz, Open / Public Places / Sectorial Parks / Sports Facilities, bus stands, Nullahs, Open Drains (**accessible for manual work**) etc. by using both manual & mechanical means as per schedule and resources agreed between both parties. Also manual scrapping of all major and minor roads. Lime application is important feature for neatness.
- g) **Establishment of Temporary Point and transfer stations for 100 to 150 tons of waste handling capacity at each facility** (where possible and agreed between both parties) for economizing the transport operations, at optimum locations.
- h) **Washing of Roads** activity includes washing the areas like squares and walkways within, Main Avenues, Highways, Markets, main road, mosques, imam barghas, churches, temples, special occasions as per schedule provided with mechanical vehicles.
- i) **Special Occasions:** Deployment of entire staff & machinery (additional, as per requirement) and as per normal routine on the days of National / Religious importance i.e. Eid(s), Independence Day, Ramadan, Muharram, Christmas, Easter, any vvip / vip movements or as directed / notified by the concerned authorities.
- j) **De-silting / Cleaning of Nallas and Small Open Drains (size to be decided by the Government and the Contractor)** shall clean and collect the silt/waste from nullah and open drains and transport the desilted waste to the Designated Disposal Site. Any waste dumped in nullah either by residents or sanitary workers shall be removed or transported to disposal site by the contractor as per scheduled decided (daily /regular basis). Contractor shall ensure the cleaning of nullah especially before / during monsoon season or during urban flooding, to facilitate smooth flow of storm drainage water/rain. In case of any blockage in nullah, it should be cleared on emergency basis. Also during Eid ul Adha operations.
- k) **Establishment & Operations of Dump Site** the contractor will establish dumpsite(s) of adequate size and capacity. Further he will ensure the proper waste management and disposal.
- l) **Transportation of Waste from TCPs and Transfer Stations to dumpsites** the contractor will transfer / transport the waste collected form designated areas to the dumpsite in a safe and **scare** manner. Direct haulage may also be required.
- m) **Monitoring & Tracking** of the entire Contractor's Vehicles, supervisory staff etc. in an advanced smart scientific manner
- n) Establishment of a smart **Complaint Management System**, with access to the client.
- o) Waste / Rubbish to be collected from the dustbins installed within the contracted area and disposal of same at designated waste disposal site, as well as cleaning and maintenance of these dustbins in presentable hygienic condition.
- p) The bulk waste is classified as the construction debris, dust, dry sludge, green waste, plot clearing waste and animal clearing waste. This shall be lifted as per scheduled.





- q) **Fee Collection:** Contractor will be responsible for SWM fee collection from the Residential, Commercial & Industrial units etc. as and when instructed by the govt/concerned body on notified rates.

### **SCOPE OF SERVICES (RURAL)**

- a) **Open Heaps Collection and Open plots clearance** by mechanized machinery from identified points of rural areas as per schedule
- b) **Door to Door Collection** in limited areas as per schedule by mechanized machinery
- c) **Road Sweeping (Mechanical sweeping** of main roads, medians, lower dividers, underpasses, bridges, Highways, etc
- d) **Manual sweeping** of all Streets, Roads, Highways, Footpaths, Medians, Markets / Marakiz, Open / Public Places / Sectorial Parks / Sports Facilities, bus stands, Nullahs, Open Drains (**accessible for manual work**) etc. by using both manual & mechanical means as per schedule and resources agreed between both parties. Lime application is important feature for neatness.
- e) **Establishment of Temporary Point and transfer stations for 100 to 150 tons of waste handling capacity at each facility** (where possible and agreed between both parties) for economizing the transport operations, at optimum locations.
- f) **Special Occasions:** Deployment of entire staff & machinery (additional, as per requirement) and as per normal routine on the days of National / Religious importance i.e. Eid(s), Independence Day, Ramadan, Muharram, Christmas, Easter, any vvip / vip movements or as directed / notified by the concerned authorities.
- g) **De-silting / Cleaning of Nallas and Small Open Drains (size to be decided by the Government and the Contractor)** shall clean and collect the silt/waste from nullah and open drains and transport the desilted waste to the Designated Disposal Site. Any waste dumped in nullah either by residents or sanitary workers shall be removed or transported to disposal site by the contractor as per schedule decided (daily /regular basis). Contractor shall ensure the cleaning of nullah especially before / during monsoon season or during urban flooding, to facilitate smooth flow of storm drainage water/rain. In case of any blockage in nullah, it should be cleared on emergency basis. Also during Eid ul Adha operations.
- h) **Establishment & Operations of Dump Site** the contractor will establish dumpsite(s) of adequate size and capacity. Further he will ensure the proper waste management and disposal.



- i) **Transportation of Waste from TCPs and Transfer Stations to dumpsites** the contractor will transfer / transport the waste collected from designated areas to the dumpsite in a safe and **secure** manner. Direct haulage may also be required.
- j) **Monitoring & Tracking** of the entire Contractor's Vehicles, supervisory staff etc. in an advanced smart scientific manner
- k) Establishment of a smart **Complaint Management System**, with access to the client
- l) The **bulk waste** is classified as the construction debris, dust, dry sludge, green waste, plot clearing waste and animal clearing waste. **This shall be lifted as per scheduled.**
- m) Fee Collection: Contractor will be responsible for SWM fee collection from the Residential, Commercial & Industrial units etc. as and when instructed by the govt/concerned body on notified rates.



# SECTION IV. QUALIFICATION CRITERIA & REQUIREMENT

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1. Eligibility Requirements
2. Qualification Criteria



# ELIGIBILITY REQUIREMENTS

## (KNOCK DOWN CLAUSES)

Availability of following documents in the Application for Prequalification shall be checked on knockdown basis to shortlist the Applicants:

I	Legal status of the Applicant (registration certificate)
II	Registration with Income Tax Authorities (NTN)
III	Registration with Punjab Revenue Authority (PRA)
IV	Active Tax payer Status with FBR and PRA
V	Applicant(s) whose services have been terminated/discontinued due to poor performance will also not be eligible to participate in the bidding process.
VI	Undertaking/Affidavit (on Stamp paper in a denomination of Rs. 100): <ul style="list-style-type: none"><li>• For NOT BEING BLACKLISTED as per template attached</li><li>• For UNDERTAKING FOR CORRECTNESS OF INFORMATION as per template attached</li><li>• Joint Venture will submit the copy of Joint venture agreement (where applicable)</li><li>• POWER OF ATTORNEY as per template attached (in case of JV)</li></ul>
VII	Audited Financial Statements/ Bank Statements/ Annual Tax Returns for last 02 Years



## QUALIFICATION CRITERIA

### LOT#1

District: Khanewal

Tehsil: Kabirwala

Sr.	Criteria	Requirement	Total Marks
<b>1. Financial Capability</b>			
1.1	Annual Turnover	Average annual turnover of last two (02) Years: (i) Rs. 50 million up to Rs. 150 million (3 Marks) (ii) From Rs. 151 million up to Rs.300 million (6 Marks) (iii) above Rs. 300 million (10 Marks)	10
<b>2. Past Performance / Relevant Experience</b>			
2.1	Similar Nature Projects Experience	Experience of at least 02 relevant projects / contracts in last 10 Years: (15 Marks per relevant Project)  For the purposes of this requirement the definition of "relevant" means:  (i) Collection of solid waste or related goods / services (ii) Transport of solid waste or related goods / services or goods transport (iii) Safe disposal / treatment of solid waste or related goods /services (iv) Civil Construction and management of waste / any other environmental facilities (iv) Waste Processing (v) Waste to energy (vii) Large scale HR/Event Management Contract	30
<b>3. HR/Managerial Capabilities</b>			
3.1		The applicant shall provide the following Key Team: a. Project Manager (02 Marks) b. Mechanical Engineer (02 Marks) c. Environmental Engineer (02 Marks) d. Monitoring Specialist (02 Marks) e. IT/GIS Specialist (02 Marks)	10
<b>Total</b>			<b>50</b>



**Note:**

1. Passing marks for Qualification criteria are 70% (35 Marks).
2. For Joint Ventures (J.V) all partners must meet the eligibility requirements individually and before contract signing JV must be registered with the relevant authority.
3. Claims of experience must be substantiated with documentary evidence, otherwise zero marks will be awarded, while MWMC reserves the right to verify submitted experiences.



## QUALIFICATION CRITERIA

### LOT#2

District: Khanewal

Tehsil: Jahanian

Sr.	Criteria	Requirement	Total Marks
<b>1. Financial Capability</b>			
1.1	Annual Turnover	Average annual turnover of last two (02) Years: (i) Rs. 50 million up to Rs. 150 million (3 Marks) (ii) From Rs. 151 million up to Rs.300 million (6 Marks) (iii) Above Rs. 300 million (10 Marks)	10
<b>2. Past Performance / Relevant Experience</b>			
2.1	Similar Nature Projects Experience	Experience of at least 02 relevant projects / contracts in last 10 Years: (15 Marks per relevant Project)  For the purposes of this requirement the definition of "relevant" means:  (i) Collection of solid waste or related goods / services (ii) Transport of solid waste or related goods / services or goods transport (iii) Safe disposal / treatment of solid waste or related goods /services (iv) Civil Construction and management of waste / any other environmental facilities (iv) Waste Processing (v) Waste to energy (vii) Large scale HR/Event Management Contract	30
<b>3. HR/Managerial Capabilities</b>			
3.1		The applicant shall provide the following Key Team: a. Project Manager (02 Marks) b. Mechanical Engineer (02 Marks) c. Environmental Engineer (02 Marks) d. Monitoring Specialist (02 Marks) e. IT/GIS Specialist (02 Marks)	10



<b>Total</b>	<b>50</b>
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**Note:**

1. Passing marks for Qualification criteria are 70% (35 Marks).
2. For Joint Ventures (J.V) all partners must meet the eligibility requirements individually and before contract signing JV must be registered with the relevant authority.
3. Claims of experience must be substantiated with documentary evidence, otherwise zero marks will be awarded, while MWMC reserves the right to verify submitted experiences.





## QUALIFICATION CRITERIA

### LOT#3

District: Khanewal

Tehsil: Mian Channu

Sr.	Criteria	Requirement	Total Marks
<b>1. Financial Capability</b>			
1.1	Annual Turnover	Average annual turnover of last two (02) Years: (i) Rs. 50 million up to Rs. 150 million (3 Marks) (ii) From Rs. 151 million up to Rs.300 million (6 Marks) (iii) Above Rs. 300 million (10 Marks)	10
<b>2. Past Performance / Relevant Experience</b>			
2.1	Similar Nature Projects Experience	Experience of at least 02 relevant projects / contracts in last 10 Years: (15 Marks per relevant Project)  For the purposes of this requirement the definition of "relevant" means:  (i) Collection of solid waste or related goods / services (ii) Transport of solid waste or related goods / services or goods transport (iii) Safe disposal / treatment of solid waste or related goods /services (iv) Civil Construction and management of waste / any other environmental facilities (iv) Waste Processing (v) Waste to energy (vii) Large scale HR/Event Management Contract	30
<b>3. HR/Managerial Capabilities</b>			
3.1		The applicant shall provide the following Key Team: a. Project Manager (02 Marks) b. Mechanical Engineer (02 Marks) c. Environmental Engineer (02 Marks) d. Monitoring Specialist (02 Marks) e. IT/GIS Specialist (02 Marks)	10



<b>Total</b>	<b>50</b>
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**Note:**

1. Passing marks for Qualification criteria are 70% (35 Marks).
2. For Joint Ventures (J.V) all partners must meet the eligibility requirements individually and before contract signing JV must be registered with the relevant authority.
3. Claims of experience must be substantiated with documentary evidence, otherwise zero marks will be awarded, while MWMC reserves the right to verify submitted experiences.



# **SECTION V. APPLICATION FORMS**

## **TABLE OF FORMS**

1. APPLICATION SUBMISSION FORM
2. SCHEDULE 1 (SUMMARY LIST OF ASSIGNMENTS HANDLED BY THE APPLICANT)
3. SCHEDULE 2 (INFORMATION FORM)
4. SCHEDULE 3 (EXPERIENCE OF THE APPLICANT (GENERAL WORK))
5. SCHEDULE 4 (FORMAT OF CURRICULUM VITAE OF EXPERTS)
6. SCHEDULE 5 (POWER OF ATTORNEY)
7. SCHEDULE 6 (UNDERTAKING FOR CORRECTNESS OF INFORMATION)
8. SCHEDULE 7 (UNDERTAKING FOR NOT BLACKLISTED)
9. SCHEDULE 8 (INTEGRITY PACT)
10. SCHEDULE 9 (FINANCIAL CAPABILITY)



# APPLICATION SUBMISSION FORM

Date: [insert day, month, year]

Title of Assignment (.....)

To: \_\_ [insert full name of Procuring Agency] \_\_

I/We, the undersigned, apply to be prequalified for the referenced NCB and declare that:

- I am authorized to represent the Firm specified in this prequalification application as the "Firm" for the purposes of prequalification of firms for provision of **OUTSOURCING OF SOLID WASTE MANAGEMENT SERVICES (ALONG WITH AVAILABLE RESOURCES) FOR KHANEWAL DISTRICT** for the following LOT(s)

**LOT#1 Tehsil Kabirwala**

**LOT#2 Tehsil Jahanian**

**LOT#3 Tehsil Mian Channu**

- The firm has no reservations with this document.
- All the information provided in this application is current and correct
- This application contains all the information as is prescribed in the *Prequalification Documents*.
- The Firm will abide by all the rules and regulations, formulated by the Government of Punjab, Multan Waste Management Company.
- The firm will notify you of all changes and variations to the Management / Service delivery status.
- The firm has not been declared ineligible/blacklisted by any Government/ Semi Government Department or Private Organization.
- If the Firm does not abide by the above stated Declaration then the Government of Punjab has every right to permanently or temporarily Blacklist the Firm, Managing Directors and Owners.

Name of the Firm: \_\_\_\_\_

Name of the Authorized Contact Person for the Firm: \_\_\_\_\_

Capacity of the Authorized Contact Person for the Firm: \_\_\_\_\_

Signature of the Authorized Contact Person for the Firm: \_\_\_\_\_

Date: \_\_\_\_\_ Stamp of the Firm: \_\_\_\_\_



# SCHEDULE 1

## SUMMARY LIST OF ASSIGNMENTS HANDLED BY THE APPLICANT

Sr. No.	Name of the Assignment	Location Province/ Country	Client	Cost of the Assignment	Implementation Start: Completion:	Handled as: • Single Entity: • Lead-Advisor: • Consortium Partner:	Total Cost of Services	Cost of Services provided by the Applicant	Scope of Services • Detail of relevant projects	Scope of Assignment Components / Volume of Work etc.

# SCHEDULE 2

## INFORMATION FORM

*(If the Applicant is a Consortium, the details for each of the Consortium Members has to be provided)*

1. Name of Applicant
  - Address:
  - Telephone No(s): Applicants fax Number:
  - E-mail Address:
- 2. Registration No. with relevant body along with Registered Office Address:
3. Experience (Number of Years)
  - Local/national
  - International
4. Name(s) and Address(es) of Associates/Joint Venture Partner (s):
5. Experience of the Associates/Joint Venture Partner (on appended forms) during the past 3 years with magnitude and complexity of project:
6. Organization chart showing Associates/Joint Venture Partner's structure
7. For JV following information must be submitted.

Sr. No.	Name of Member / Partner	Lead Member / Associate Member	Short description of Role of Member
1			
n			

8. Capital of Associates/Joint Venture Partner's (Audited Financial Statements for the latest two years).
9. Professional staff available for the assignment on the appended format.
9. Additional information if any.

Signature of the authorized representative of the Applicant:

# SCHEDULE 3

## EXPERIENCE OF THE APPLICANT (GENERAL)

Relevant services carried out in the Last 10 years which best illustrate qualification.

*[NAME OF THE APPLICANT]*

1. Name of Assignment :
2. Country :
3. Name of Client :
4. Address :
5. Start Date : Month/Year
6. Completion Date : Month/Year
7. Professional Staff Provided
8. No. of Staff
9. No. of Staff Months
10. Value of Services :
11. Name of Consortium Firms :  
(If any)
12. No. of Staff/Staff Months  
Provided by the Consortium partner(s) :
13. Name/Position of Key Staff :
14. Description of Assignment :
15. Description of Services  
Provided by the Firm :

# SCHEDULE 4

## FORMAT OF CURRICULUM VITAE OF EXPERTS

1. The Discipline/ Expertise :
2. Name of the Applicant :
3. Name of Expert :
4. Date of Birth :
5. Years with the Applicant :
6. Nationality :
7. Registration with relevant professional body if any:
8. Membership No. (if any):
9. Key Qualifications : (Provide an outline of the expert experience)
10. Academic Qualification:
11. Employment Record :
12. Languages and Degree of Proficiency : (In speaking, reading and writing as Excellent-Good--Poor)
13. Detail of relevant Projects handled (including the exact time spent on each relevant Project)
14. Certification I, the undersigned, certify that, to the best of my knowledge and belief, these bio-data correctly describes myself, my qualifications and my experience.

**Signature:**

**Dated: day/month/year**



# SCHEDULE 5

## POWER OF ATTORNEY

**KNOW ALL MEN BY THESE PRESENTS THAT** by this Power of Attorney (**“Power of Attorney”**), \_\_\_\_\_[*Insert name of Consortium firm*] having its registered office at [?], does hereby nominate, appoint and authorize Mr. \_\_\_\_\_ of [insert the Lead partner/Advisor] having its registered Head Office at [?] hereinafter referred to as the **“Attorney”**, to do in our name and on our behalf the following:

- i. sign and submit to Multan Waste Management Company, of the Government of Punjab, or its authorized nominee the for prequalification in response to the prequalification documents dated [ ] issued by MWMC and all other documents and instruments required to submit the Application for prequalification.
- ii. execute all such deeds, documents and instruments as may be considered necessary and expedient in relation to the foregoing; and
- iii. do and carry out all other actions as may be required by MWMC in connection with the pre-qualification process as a whole;
- iv. to immediately notify MWMC in writing of any impending or actual revocation as well as any change in the terms of this Power of Attorney.

We, [*Insert name of Consortium Firm*], do hereby ratify and confirm whatsoever the Attorney shall do by virtue of these presents and further agree that whatever the Attorney shall do or cause to be done pursuant to this Power of Attorney shall be binding on [*Insert name of Consortium Firm*].

Furthermore, each provision of this Power of Attorney is severable and distinct from the others. The invalidity, illegality or unenforceability of any one or more provisions of this Power of Attorney at any time shall not in any way affect or impair the validity, legality and enforceability of the remaining provisions hereof.

**IN WITNESS WHEREOF**, we have executed this **POWER OF ATTORNEY** as of \_\_\_\_\_ 2024.

**[INSERT NAME OF CONSORTIUM FIRM]**

.....

By:

Designation:

NIC No.

**WITNESSES:**

1.....

2.....

**NAME:**.....

**NAME:**.....

**ADDRESS:**

**ADDRESS:**

**NIC OR PASSPORT NO.:**

**NIC OR PASSPORT NO.:**

**AS NOTARIZED BY THE NOTARY PUBLIC**

# SCHEDULE 6

## UNDERTAKING FOR CORRECTNESS OF INFORMATION

(On Stamp Paper of relevant value of 100 Rupees Value)

It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with. We have gone through all the conditions of tender/Pre-Qualification and are liable to any punitive action for furnishing false information / documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20

Signature

(Company Seal)

In the capacity of

Duly authorized to sign bids/ Pre-Qualification for and on behalf of

# SCHEDULE 7

## UNDERTAKING FOR NOT BLACKLISTED

(On Stamp Paper of relevant value of 100 Rupees Value)

In response to the Pre-Qualification for OUTSOURCING OF SOLID WASTE MANAGEMENT SERVICES (ALONG WITH AVAILABLE RESOURCES) FOR KHANEWAL DIST. (RURAL AND URBAN AREA), I/ We\_\_\_\_\_ Hereby declare that presently our Company/ firm is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body.

We further declare that presently our Company/ firm is not blacklisted during last 10 years and not declared by any State/ Central Government/ PSU/ Autonomous Body/Firm/Agency on the date of Bid/ Pre-Qualification Submission.

We further declare that any of the owner/partner/director/representative of this organization is not part (owner/partner/director/representative) of any other firm which was blacklisted by MWMC or any other competent forum.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the tender Pre-Qualification / if any to the extent accepted may be cancelled.

Thanking you,

Date..... Place.....

Yours faithfully,

Signature..... Name.....

Seal of the Organization

# SCHEDULE 8

## INTEGRITY PACT

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.  
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN  
CONTRACTS WORTH RS. 10.00 MILLION OR MORE

Contract No. \_\_\_\_\_

Dated \_\_\_\_\_

Contract Value: \_\_\_\_\_

Contract Title: \_\_\_\_\_

..... [name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoP through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

Name of Buyer/Client: .....

Name of Seller/Supplier: .....

Signature: .....

Signature: .....

[Seal]

[Seal]

# SCHEDULE 9

## FINANCIAL CAPABILITY

*Applicant or each JV member if Applicant is a JV must fill in this form collectively*

Applicant (or each JV member if Applicant is a JV) Name:

Date: .....

Zone No.:

Page .....of .....pages

Financial Data for Previous 3 Years [PKR Equivalent]		
[Year 201x](most recent audited accounts year-end)	[Year 201x]	[Year 201x]

### Financial Information

	Year 1	Year 2	Year 3
Total Assets in PKR			
Total Liabilities in PKR			
Net Worth in PKR			
Current Assets in PKR			
Current Liabilities in PKR			
Current Ratio			
Total Turnover			